



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

George Spoll, Mayor; Ed Zunz, Vice Mayor; Randy Clair, District 1;
Ken Schneier, District 3; Jack Daly, District 4; Mike Haycock, At-Large;

Irwin Pastor, At-Large

AGENDA REGULAR MEETING December 2, 2019 – 1:00 PM

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. November 4, 2019 Regular; November 12, 2019 Regular Workshop Meeting Minutes

Committee Reports

3. Manatee County Special Liaison Report

4. Sarasota County Special Liaison Report

5. Other Reports

6. Presentation – Longboat Key Finance Department, Certificate of Achievement for Excellence in Financial Reporting

Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

7. Resolution 2019-19, Providing for Town Commission Participation in a Joint Meeting with the Sarasota County School Board Convocation of Governments on January 17, 2020

Pursuant to an Interlocal Agreement, the Town Commission participates in an annual Joint Meeting with the Sarasota County School Board and a Convocation of Governments. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings with the governing body of the county within which the municipality is located as prescribed by ordinance or resolution. Resolution 2019-19 provides for such participation at the January 17, 2020 Convocation of Governments Meeting. Recommended Action: Pass Resolution 2019-19.

8. Resolution 2019-15, Providing for Town Commission Participation in a Joint Meeting with the Sarasota County Board of County Commissioners on February 26, 2020

Historically, the Town Commission participates in an annual Joint Meeting with the Sarasota County Board of County Commissioners. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings with the governing body of the county within which the municipality is located as prescribed by ordinance or resolution. Resolution 2019-15 provides for such participation at the February 26, 2020 Joint

Meeting with the Sarasota County Board of County Commissioners. Recommended Action: Pass Resolution 2019-15.

9. Resolution 2019-20, Providing for Town Commission Participation in a Joint Meeting with the Manatee County Board of County Commissioners on March 26, 2020

Historically, the Town Commission participates in an annual Joint Meeting with the Manatee County Board of County Commissioners. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings with the governing body of the county within which the municipality is located as prescribed by ordinance or resolution. Resolution 2019-20 provides for such participation at the March 26, 2020 Joint Meeting with the Manatee County Board of County Commissioners. Recommended Action: Pass Resolution 2019-20.

10. Resolution 2019-21, Providing for Town Commission Participation in a Joint Meeting with the Sarasota Commission on June 11, 2020

The Town and City of Sarasota Commission, held a Joint Meeting on June 13, 2019, and agreed that future meetings would be beneficial for continued dialogue on issues of mutual concern. Florida Statutes, Section 166.0213, allows the governing body of a municipality to hold joint meetings with the governing body of the county within which the municipality is located as prescribed by ordinance or resolution. Resolution 2019-21 provides for such participation at the June 11, 2020 Convocation of Governments Meeting. Recommended Action: Pass Resolution 2019-21.

11. Request for Authorization to Execute Interlocal Agreements with Sarasota County for Three (3) West Coast Inland Navigation District (WCIND) Grants

The Town of Longboat Key has applied for and received three grants totaling \$136,031 from WCIND. Each grant is accompanied by an Interlocal Agreement between Sarasota County (subgrantor), and the Town (subgrantee) which requires authorization from the Town Commission. The three grants are for Police Marine Patrol Unit (\$83,800); Marine Fire Rescue Equipment (\$32,231) and Derelict Vessel Removal (\$20,000). Recommended Action: Authorize Mayor to execute three Interlocal Agreements between the Town and Sarasota County for WCIND Grants.

Ordinances – First Reading

12. Ordinance 2019-16, Amending Chapter 158, Zoning Code

On April 1, 2019 the Town Commission adopted an updated Zoning Code and identified a number of substantive issues to be addressed as separate Zoning Code amendments. Ordinance 2019-15 provides for the addition of Pickleball and Racquet Sports to the Accessory use Standards for Tennis; and for additional provisions to address Docks/Structures over Water. These issues were discussed, with consensus reached, at the October 15, 2019 Regular Workshop Meeting. Recommended Action: Forward Ordinance 2019-16 to the January 6, 2020 Regular Meeting for second reading and public hearing.

13. Ordinance 2020-01, Amending Chapter 74, Parking Schedules

On June 3, 2019 the Town Commission adopted Ordinance 2019-03, amending the Town's traffic rules and parking schedules to address Longbeach residents' concerns related to parking, and traffic within the Longbeach Village neighborhood. Staff has continued working with residents and local businesses to discuss enforcement of the newly adopted regulations. In addition, we identified a conflict with existing no parking signage and the Code on certain streets in the Village. In coordination with the Police Department staff identified a need to clarify the Code regarding parking adjacent to driveways on Broadway to assist with enforcement. Ordinance 2020-01, incorporates these changes, and is placed on the December 2, 2019 Regular Meeting for Commission consideration. Recommended Action: Forward Ordinance 2020-01 to the January 6, 2020 Regular Meeting for second reading and public hearing.

Ordinances – Second Reading and Public Hearing

14a. Ordinance 2019-11, Amending the Comprehensive Plan Future Land Use Map, 524 Bay Road

At their October 15, 2019 Regular Meeting the Planning & Zoning Board recommended approval by a 3-2 vote and forwarded the Ordinance to the Town Commission November 4, 2019 Regular Meeting for first reading and public hearing. This item was forwarded to the December 2, 2019 Regular Meeting for second reading and public hearing. This Ordinance results from a request of Grant's Gardens to change the designation of the subject site

from CL-Limited Commercial to CG-General Commercial on the Future Land Use Map. Recommended Action: Adopt Ordinance 2019-11.

14b. Quasi-Judicial Ordinance 2019-12, Amending the Zoning Map to Rezone 524 Bay Road

At their October 15, 2019 Regular Meeting the Planning & Zoning Board the motion to approve failed by 2-3 vote and forwarded the Ordinance to the Town Commission's November 4, 2019 Regular Meeting for first reading, public hearing as a quasi-judicial item. This item was forwarded to the December 2, 2019 Regular Meeting for second reading and public hearing. This results from a request of Grant's Gardens to change the Zoning designation of the subject site from Limited Commercial, C-1 to General Commercial, C-2. Recommended Action: Adopt Ordinance 2019-12.

15. Ordinance 2019-17, Amendment to Chapter 92, Parks, Public Beaches, and Public Beach Accesses; Amending Ordinance 2014-29; Amending the Town of Longboat Key Code of Ordinances Section 92.62 Geographic Boundary of Bayside District

The Town Code provides for two dependent special districts within the jurisdictional boundaries of the Town known as the Longboat Key Gulfside District and Longboat Key Bayside District. These special districts provide for ad valorem tax levies for beach projects imposed via bond referenda. The Manatee County Property Appraiser has recommended amending the legal description of the Bayside District, geographic boundary description text to include the islands within the Town's jurisdiction, specifically, Sister Keys. Ordinance 2019-17 was placed on the November 20, 2019 Special Meeting for first reading and public hearing, and forwarded to the December 2, 2019 Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2019-17.

16. Ordinance 2019-13, Providing for Referendum for Issuance of General Obligation Bonds for Comprehensive Beach Management Plan Maintenance Projects

At their October 1, 2019 Regular Meeting the Town Commission unanimously approved an update to the Town's Comprehensive Beach Management Plan. Funding scenarios and mill rate impacts were provided to the Commission at the October 15, 2019 Regular Workshop Meeting. The Town Commission will consider Ordinance 2019-13, which provides for beach district referenda to authorize the issuance of bonds and/or notes not-to-exceed \$34.5 million dollars, with the Gulfside District paying 80% and the Bay Side District paying 20% of the sum of the mill rates maturing not more than eight years from issuance. This item was forwarded from the November 4, 2019 Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2019-13.

17. Ordinance 2019-15, General Employees' Pension Amendment

The Town of Longboat Key General Employees' Retirement System (the "Plan") was frozen on September 30, 2013. Employees who were members of the Plan on September 30, 2013, but not participating in the Deferred Retirement Option Program ("DROP") on that date were no longer eligible to participate in the DROP. Due to a recent request of an employee to participate in the DROP and to avoid future uncertainty about the eligibility of General Employees to participate in the DROP, the Town Commission will consider Ordinance 2019-15, which clarifies the Plan Ordinance in Section 34.72 (D), corrects a scrivener's error in 34.72 (F) and repeals the DROP provision Section 34.95. This item was forwarded from the November 4, 2019 Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2019-15.

18. Ordinance 2019-14, Establishing the Dates for the Town's 2020 General Municipal Elections and Early Voting Schedule

The Town's Charter establishes the date for the Town's Preliminary Election as the last Tuesday in January and the General Election as the third Tuesday in March, or, when practicable, in conjunction with any County administered election held in March by the coordinating County, either Sarasota or Manatee County. The Sarasota and Manatee County Supervisor of Elections offices have established the Town's General Election schedule. Ordinance 2019-14 provides for the Town's Municipal Election date, early voting, ballot presentation, and advertising authorization. This item was forwarded from the November 4, 2019 Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2019-14.

Resolutions – Public Hearings

19. Resolution 2019-18, Amending the FY19 Budget Providing for Year End Transfers and Reconciliation of Accounts for the Tennis Center Special Revenue Fund; Gulf of Mexico Drive (GMD) and Neighborhood Undergrounding Debt Service Funds; and the Water and Sewer Utility Enterprise Fund

The Town Charter requires that sufficient budgets are available in each General Ledger account to cover eligible expenditures. The Town Manager has the authority to transfer up to \$20,000 within or between departments or among programs, however, the Commission must authorize transfers exceeding \$20,000. Transfers of appropriations between funds, the use of unallocated fund balances or other revenue sources, require budget amendment by the Town Commission. Resolution 2019-18 provides preliminary estimates of the necessary transfers within the Tennis Fund; Gulf of Mexico Drive and Neighborhood Undergrounding Debt Service Funds; and the Water and Sewer Utility Enterprise Fund for compliance with the Charter. Attachment A provides details for each required transfer. Recommended Action: Pass Resolution 2019-18.

20. Resolution 2019-17, Providing for Budget Amendment for Purchase Order Carryovers

The Town Charter requires that every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year if it has not been expended or encumbered (amounts committed, but unspent). The Budget year-end annual housekeeping includes a review of open purchase orders that need to be carried over into the next fiscal year. Resolution 2019-17 increases the General Fund Budget in the amount of \$71,672.87 for open purchase orders as of September 30, 2019. Recommended Action: Pass Resolution 2018-17.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.