

M E M O R A N D U M

TO: Howard Tipton, Town Manager
FROM: Jennifer Fehrs, P.E., Town Engineer
REPORT DATE: August 11, 2025
MEETING DATE: September 8, 2025
SUBJECT: Resolution 2025-21, Utility Relocation Agreement with the Florida Department of Transportation (FDOT)

Background

The State of Florida Department of Transportation (FDOT) has jurisdiction over and maintains State Road 789 (SR 789/Gulf of Mexico Drive) as part of the State Highway System. The Town of Longboat Key is collaborating with the FDOT for the construction of the Broadway Street Roundabout on Gulf of Mexico Drive, FDOT Project #453730-1-52-01. Kimley-Horn Associates, Inc., is performing the engineering design of the roundabout located at Broadway Street and Gulf of Mexico Drive on behalf of the Town.

A Utility Work by Highway Contractor Agreement (UWHCA) is required because the Town is requesting the FDOT Contractor perform the Town's Utility relocation work, as well as requiring an Escrow Agreement.

Because the Town is requesting that the contractor perform the Town's relocation work, the Town of Longboat Key is entering into UWHCA #453730-1-56-01 to reimburse FDOT for the relocation work, with the Town's estimated utility relocation project costs of \$989,184.00 to be held in an escrow account.

Construction of the project is currently funded by the FDOT Adopted Five-Year Work Program in State Fiscal Year 2026.

Staff Recommendation

Pass Resolution 2025-21 and ratify the execution of the UWHCA and the Escrow Agreement and any future amendments with FDOT as needed to further the proposed project.

Attachments (Available in the Town Clerk's Office)

- A. Resolution 2025-21
- B. Utility Work by Highway Contractor Agreement (UWHCA)
- C. Three-Party Escrow Agreement

End of Agenda Item